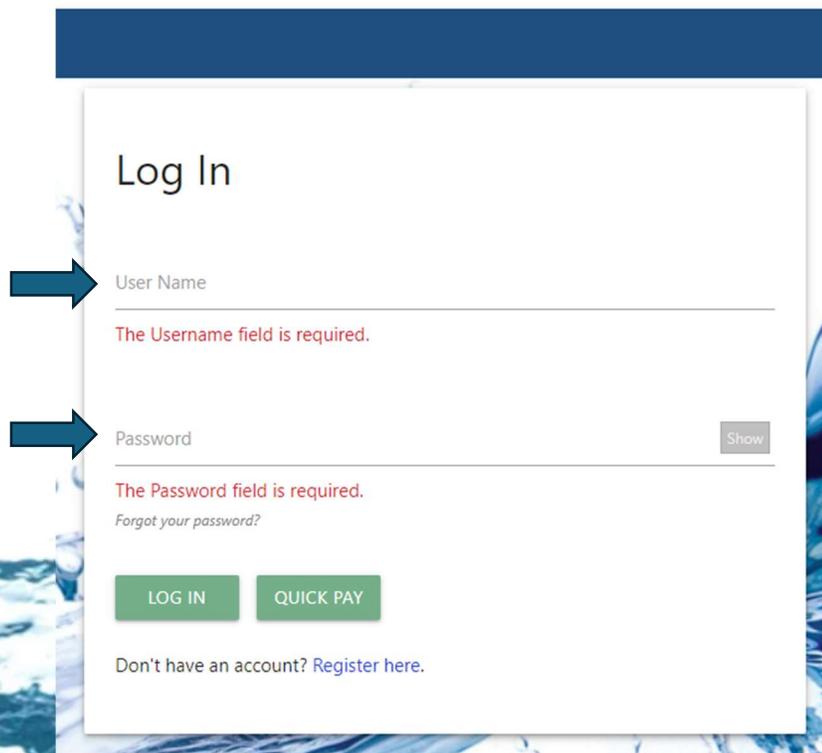# myBCWater

Automatic Credit Card

- The online portal gives account information to:
    - View current bills and history.
    - Update credit card or banking information.
    - Update communication preferences.

- Select myBCMud Portal on the Pay Water Bill page, or click here.

  myBCMud Portal

- Login to the account portal:
    - To register for an account, select Register.
    - For a how-to guide on registering an account, see myBCWater account registration.

myBCWater

Automatic Credit Card

- Verify the account number and address on the account in the top left corner.

Brushy Creek
Municipal Utility District

Home	Account History

➡ [account dropdown] ⌄   16318 GREAT OAKS DR ROUND ROCK, TX 78681
⬆

- Under the Help section, select I want to set up AutoPay.

Help

Payment & Billing

➡
- I want to set up AutoPay
- I want to view my account history
- I want to manage my payment methods

Account Management

- I want to manage my accounts

User Profile

- I want to change my password
- I want to change my communication preferences

myBCWater
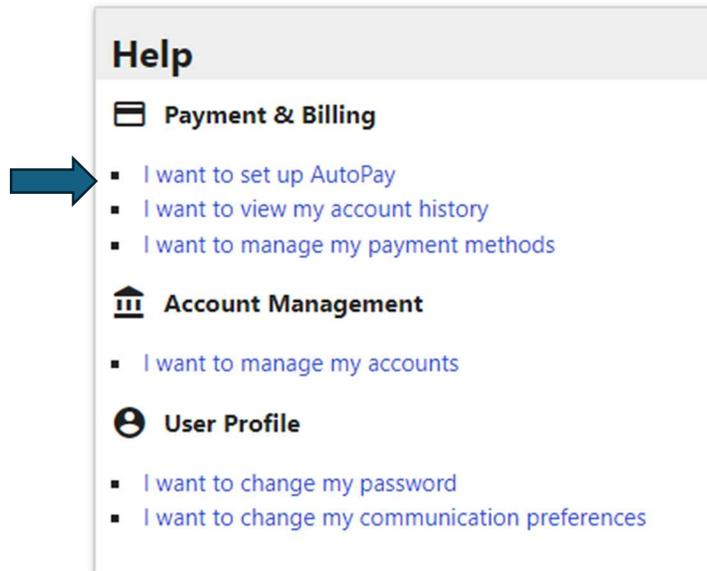
Automatic Credit Card

- The Set AutoPay screen will pop up:
  - Select +Add New Credit/Debit Card Auto Pay.
  - Please Note: By clicking confirm, you authorize BRUSHY CREEK MUNICIPAL UTILITY DISTRICT to debit your account on a recurring basis.
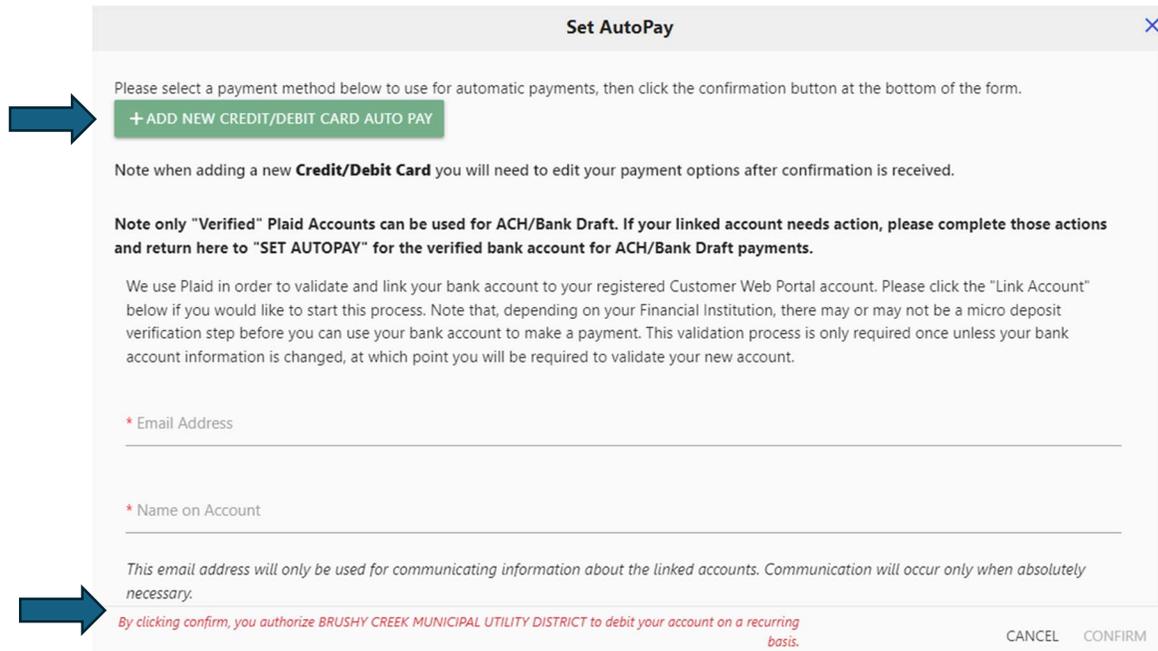
Set AutoPay ✕

Please select a payment method below to use for automatic payments, then click the confirmation button at the bottom of the form.

+ ADD NEW CREDIT/DEBIT CARD AUTO PAY

Note when adding a new **Credit/Debit Card** you will need to edit your payment options after confirmation is received.

Note only "Verified" Plaid Accounts can be used for ACH/Bank Draft. If your linked account needs action, please complete those actions and return here to "SET AUTOPAY" for the verified bank account for ACH/Bank Draft payments.

We use Plaid in order to validate and link your bank account to your registered Customer Web Portal account. Please click the "Link Account" below if you would like to start this process. Note that, depending on your Financial Institution, there may or may not be a micro deposit verification step before you can use your bank account to make a payment. This validation process is only required once unless your bank account information is changed, at which point you will be required to validate your new account.

* Email Address

* Name on Account

This email address will only be used for communicating information about the linked accounts. Communication will occur only when absolutely necessary.

By clicking confirm, you authorize BRUSHY CREEK MUNICIPAL UTILITY DISTRICT to debit your account on a recurring basis.

CANCEL   CONFIRM

myBCWater

Automatic Credit Card

- Add Payment Source:
    - Complete all fields with a red *.
    - Select Confirm.

Home	Account History

BC CUSTOMER SERVICE   Manage

Add Payment Source

MasterCard VISA DISCOVER AMERICAN EXPRESS

FULL NAME

* First Name

* Last Name

* Card Number

* Expiration Date (mm/yy)   * Security Code

* Address
16318 GREAT OAKS DR

* City
ROUND ROCK

* Country   * State
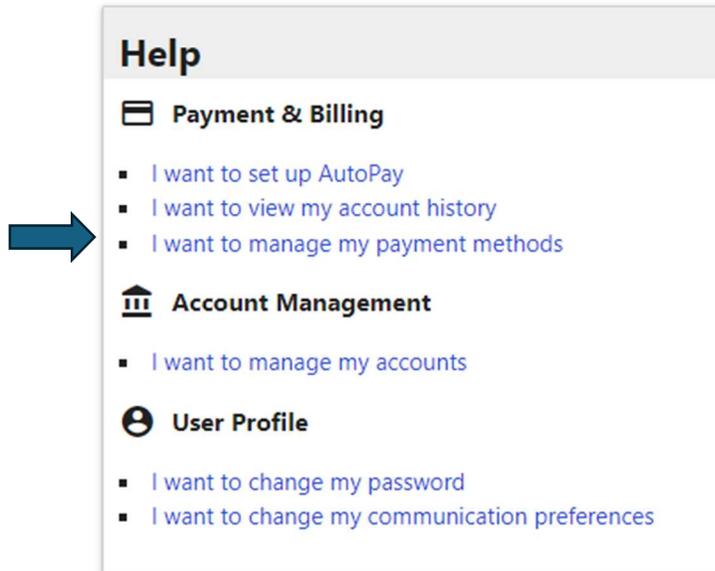United States of America   Texas

* Postal Code
78681

✓ Use for recurring payments (AutoPay)

I authorize **BRUSHY CREEK MUNICIPAL UTILITY DISTRICT** hereinafter named COMPANY to initiate a recurring ACH/electronic debit to my account from this **debit card** monthly. I agree that ACH transactions I authorize comply with all applicable law. I understand that the authorization will remain in full force and effect until I notify COMPANY in writing that I wish to revoke this authorization. I understand that COMPANY requires at least 3 days prior notice in order to cancel this authorization. To complete the payment process, click the "Save" button. Once payment is authorized, there cannot be any changes or corrections. It is recommended that you print a copy of this authorization and maintain it for your records.

🔒 CONFIRM

myBCWater
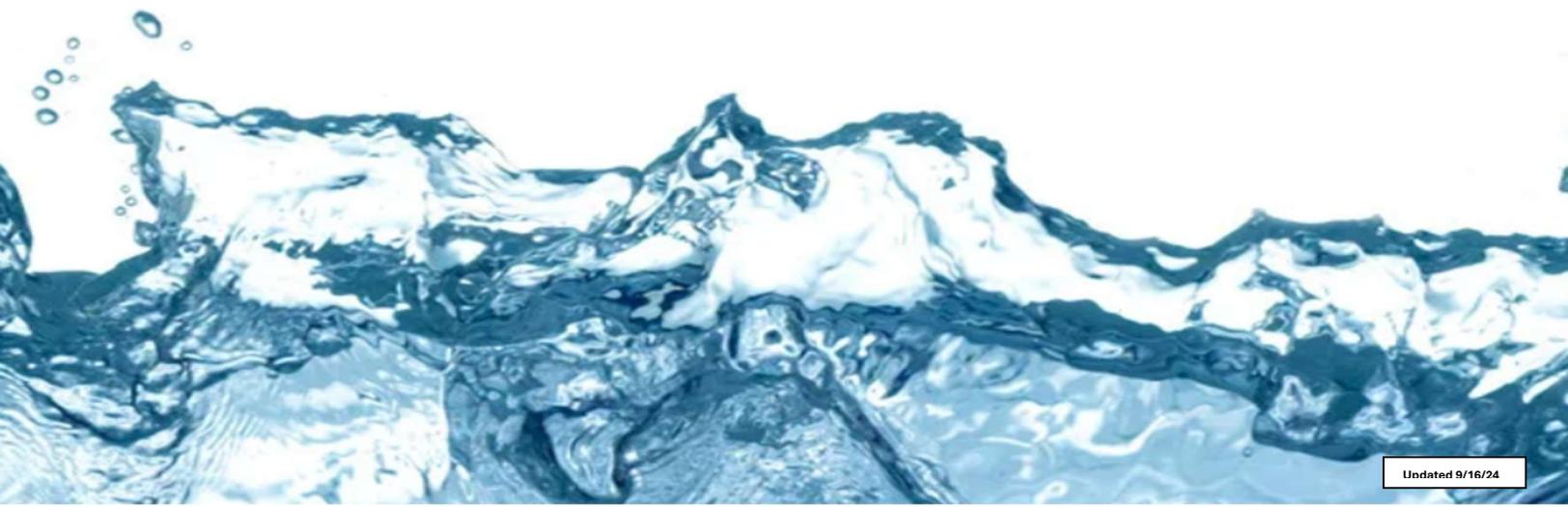
Automatic Credit Card

- If AutoPay is already set up and the credit card needs to be changed:
  - Under the Help section, select I want to manage my payment methods.

Help

💳 Payment & Billing

- I want to set up AutoPay
- I want to view my account history
- ➡ I want to manage my payment methods

🏛 Account Management

- I want to manage my accounts

👤 User Profile

- I want to change my password
- I want to change my communication preferences

- Manage AutoPay will display:
  - Select Add New Credit/Debit Card.

Manage AutoPay ⑦

| SET AUTOPAY | The selected account is currently **not** enrolled in AutoPay. |

Saved Payment Methods

METHOD	EXPIRES
Bank Account	

We use Plaid in order to validate and link your bank account to your registered Customer Web Portal account. Please click the "Link Account" below if you would like to start this process. Note that, depending on your Financial Institution, there may or may not be a micro deposit verification step before you can use your bank account to make a payment. This validation process is only required once unless your bank account information is changed, at which point you will be required to validate your new account.

* Email Address

* Name on Account

This email address will only be used for communicating information about the linked accounts. Communication will occur only when absolutely necessary.

| LINK ACCOUNT | UNLINK |

➡ | + ADD NEW CREDIT/DEBIT CARD |

Updated 9/16/24

myBCWater

Automatic Credit Card

- Add Payment Source:
  - o Complete all red *.
  - o Check the box that states Use for recurring payments (AutoPay).
    - ▪ If this box is not checked, AutoPay will not be set up.
  - o Select Confirm.